

**MINUTES OF THE MEETING OF SHAWBURY PARISH
COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY
JUNE 14th. 2011 at 7.00pm.**

Public Session:

Two members of the public were present and raised concerns about a tanker which had discharged an unknown load into the land drain on the A53. They had details of the vehicle and the Clerk was asked to pass these to the Highways Department.

Present:

Mrs. J. Manley (Chairman)

Mrs. S. Dove

Mr. D. Baldwin

Mrs. F. Medley

Mr. R. Bailey

Mr. R. Pinches

Mr. S. Dodd

Mr. J. Kennedy

Mrs. T. Howells

Mr. D. Roberts

In Attendance:

The Parish Clerk.

MACR G. Longmuir.

Two members of the public.

11/40 Apologies:

Apologies were received and accepted from Mr. A. Brown and Mr. S. Jones (Shropshire Council).

11/41 Declaration of Personal or Prejudicial Interests:

Mr. Bailey declared an interest in Agenda Items 8 & 12.

11/42 Minutes of Meeting held on May 10th.

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

11/43 Matters Arising:

(a)Highways (11/54(b))

It was noted that repairs had been carried out to the fence on White Lodge Park and to the sign at Erdington Close. Highways had a new sign for Pinewood Road and were waiting for the contractors to erect it.:

(b)Security Camera (11/15(c))

Report of a site meeting can be found under 11/56 'Site Meetings'.

(c)Glebe Area (11/29(k))

A letter had been received from Mr. M. Watney (Balfours) confirming that arrangements were going ahead with the lease and solicitors had been asked to produce a draft document

for consideration. Clerk had contacted the legal department at Shropshire Council who had agreed to act for the Parish Council and Balfours had been informed. Mr. Bailey felt that there was a need to start some development work and suggested the need for gates to be put in place and an application made to the LJC for grant aid. Further discussion to take place at the next meeting. The Clerk was asked to contact the Diocesan solicitors to check that they had received instructions.

(d) Erdington Close Play Area (11/34 (other)) .

Mr. Bailey reported that the letters about cat faeces in the Play Area had only just been distributed.

(e) LJC Meetings (11/37(b)).

It was reported that:

(a) Two substitute Members could be nominated for attendance at meetings. Mr. Roberts and Mr. Bailey were nominated and the Clerk was asked to inform Mrs. Almond at Shropshire Council.

(b) Parish Councils could apply for grant aid for projects.

(f) Church Street Lighting (11/31).

Clerk reported that there had been an error in the invoice for the lighting and the invoice paid at the last meeting had been for work at Myddle and Broughton. The Company had apologised and agreement had been reached for them to issue a credit note. The work on Church Street was still outstanding and the contractor was having difficulty in obtaining the units.

(g) Sparrow Cottage(10/211(d))

It was noted that the Planning Inspector had upheld the enforcement order issued by Shropshire Council and the owner had been instructed to return the site to its original state.

11/44 Minutes of the Annual Parish Meeting:

The minutes of the meeting having been circulated, were approved and signed by the Chairman as a true copy.

11/45 Matters Arising

(a) Blocked Drain at the junction of Wem Road and Oak Drive. Clerk had reported this to the Highways Department but it was noted that there were floods there after the recent heavy rain.

(b) Concerns had been raised about the speed of traffic along Church Street/Poynton Road. It was decided to ask the Safer Roads Partnership to place one of their vehicles in the lay-by and monitor traffic speeds.

(c) The majority of those attending had voted for a proposal to remove part of the hedge alongside Church Street. Please see report under 11/54 (B).

(d) MACR Longmuir confirmed that sponsorship of the Community Awards by the RAF would be continued year on year.

11/46 Correspondence:

The following correspondence was considered.

(a) Jenny Marriott (English Heritage) - Moat Site Fencing. Following discussion about a change of plan, Members agreed to the proposal that the Moat Area should not be fenced. Mr. Bailey suggested that in view of this and the developments that had taken

place, RoSPA should be asked to carry out a risk assessment. This was agreed. Clerk to arrange

- (b) Shropshire Council – Local Highways Maintenance Plan 2011 – 2012.
- (c) ALC Training event on Cemetery Management – July 14th. Chairman and Clerk to attend.
- (d) Shropshire Council – Highways and New Highways Design Guide.
- (e) Community Council – Localism Conference – June 29th . .
- (f) Shropshire Council – Notes from Council Planning Enforcement Training.
- (g) Susie Hancock – Community Information Day. Members were asked to circulate details of the event to retired people in the local community.

11/47 Accounts for Payment:

It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (June)	£428.97
Mr. J. Wilson	Expenses (May)	£110.35
Inland Revenue	Income Tax (June)	£107.53
Mr. T. Creber	Village work (June)	£417.00
NWP Electrical	Streetlight maintenance	£232.42
Mr. R. Bailey	Mowing cycle track	£40.00
	Erdington Play area - mowing (May)	£100.00
	and tree removal + hedge trimming	£18.00
	Mowing Moat central area and paths	£35.00
	Floral gateways –plants & compost at cost	£224.00 £417.00
Mr. R. Bailey	Parish Paths Partnership reimbursement of expenses for 2010 - 2011	£149.00
Nobridge Ltd.	Grass cutting May 11 th . 12 th .	£182.40
NALC	LCR Subscription	£15.50.
Mr. M. Sheehy	Internal audit	£210.00
Shropshire Trophy Centre	Fun Day junior craft awards.	£15.00
Hope House	Loan of plastic ducks for Fun Day	£25.00
Mrs. J. Manley	Fun Day banners.	£130.80

11/48 Financial Statement:

A financial statement was tabled and approved.

11/49 Internal Auditors Report

The Clerk presented a copy of the Internal Auditor's report and copies of all the documentation required by the external auditor. All the documents were approved and the Clerk and Internal Auditor were thanked for the clarity and accuracy of the documentation.

11/50 Cark Park

Mr. Pinches reported that he had met a representative from Enterprise and gave details of modifications to the specification that had been agreed. As a result the quote had been reduced to £8,976.95 and this was accepted by Members. Mr. Pinches agreed to oversee the project and the Clerk was asked to confirm the details with Enterprise.

11/51 Grass Cutting

No one was prepared to take responsibility for overseeing the grass cutting programme on a regular basis. Clerk asked Members to let him know if they were unhappy with any part of the programme and he would discuss the problem with the contractor.

11/52 Planning

Clerk had received a letter from Mr. Cooper (Shropshire Planning), addressed to Myddle and Broughton Parish, which appeared to contradict the information he had given at the last meeting about 'hubs'. Members agreed and asked the Clerk to seek clarification of the situation before they considered where development should take place in Shawbury.

11/53 Exchange of Information:(a) Issues for inclusion on the next agenda:

1. Review of Parish Plan.
2. Cycle Track.
3. Parish Paths Partnership.
4. Hole in the hedge by the Youth Pod.

(b) Issues needing urgent attention:(i) Highways:

- (a) Road surface on the entrance to the E Site on Wem Road being worn away and exposing the drainage pipes.
- (b) Road work signs had been left alongside the A53 by the bridge.

(ii) Streetlights:

No issues raised.

(iii) Other:(a) Fly Tipping

Remains of a three piece suite had been left by the roadside behind Rapra.

(b) Play Area (Recreation Ground)

Incidents of graffiti were reported on some of the play equipment and attempts to remove it had been unsuccessful.

(c) Loose Dog on the Recreation Ground:

Complaints had been received about the behaviour of a boisterous dog on the Recreation Ground which was interfering with other dogs and frightening children. The owner was refusing to keep it under control

Clerk was asked to report all the problems to the Street Scene Manager and ask for action to be taken. He was also asked to check if the Council had the right to put up signs stating that dogs must be kept on leads on the Recreation Ground.

(c) Hedge fires in the Moat area:

Clerk was asked to check what action the police were taking over the reported fires.

11/54 Other Information:A. Sewerage Problem on the A53:

There had been a problem with a sewerage leak over the Bank Holiday weekend, which had been dealt with by Severn Trent. Members reported that the problem had returned during the last couple of days with sewerage leaking over the A53 and bubbling up through the ground in the Moat area.

Clerk was asked to report this, including a photograph, to Severn Trent, The Environment Agency and the Highways Department and ask for urgent action to stop the problem and clean the area.

B. Hedge between Church Street/Poynton Road and the Recreation Ground:

It was noted that this had been discussed at the Annual Parish Meeting when all but one person had agreed that a section of the hedge should be removed. Mr. Bailey suggested that as this had been under discussion for some time action should be taken. He proposed that an 81m length of the hedge from the ash tree in the car park to just past the junction of Church Street with Park Avenue, where the last fence barrier was in place, should be removed and replaced with wooden bollards to the same specification as those on the car park. This was seconded and approved by seven votes to two with one abstention.

Clerk was asked to seek quotations from four contractors for separate projects – one for the removal of the hedge and taking all the debris from the site and one for the installation of the posts. It was planned to make a decision at the next meeting so that the work could be completed in the autumn after the bird nesting season. Mr. Bailey offered to oversee the project.

C. Parish Fun Day

Mrs. Manley updated Members on the plans for the Fun Day which this year would include a craft fair in the Village Hall. There would be a variety of stalls and demonstration in the Hall and on the Recreation Ground and a junior craft competition. She was hopeful that the RAF would provide a helicopter for display purposes and there would be the usual duck race.

11/55 Diamond Jubilee:

Chairman stated that she had asked for this to be on the Agenda as she felt that the Council should mark the event. She suggested that a presentation could be made to all the children under the age of eleven and other suggestions included holding the Fun Day on that date. It was decided that Members would bring some detailed suggestions to the next meeting to enable a decision to be made.

11/56 Site Meeting

CCTV

A site meeting had taken place with regard to the protocol for accessing information from the CCTV camera. Sergeant J. Hinds and CSO L. Heathcote (West Mercia Police) had met with Councillors J. Manley; F. Medley and R. Bailey and the Parish Clerk. Shropshire Council representatives were unable to attend. It had been a positive meeting and it was agreed that a new detailed protocol was needed which would indicate the responsibilities of all the participants. It had been agreed that the police should be included as ‘Data Controllers’

Clerk had been asked to produce a protocol for consideration.

11/57 Reports from:

(a) Police:

A written report had been received which indicated that in the period between May 10th. and June 9th. the following offences had been recorded:

Dangerous dog – 1; Burglary of non-dwelling - 1; Attempted burglary of non-dwelling - 1; Theft – 3; Possession of Class B Drug – 1; Common assault - 1

(b) Youth

No report tabled.

(c) RAF Shawbury

MACR Longmuir reported that:

- (a) Night flying would be continuing for a few extra weeks and will end in August.
- (b) The Sgts. Mess Ball was planned for June 24th.
- (c) The Station Family Day would be on July 15th. and would include Flying Displays.
- (d) The Annual Reception would be held in September.
- (e) Chris Luck would take over as the Commanding Officer in November.
- (f) Captain Shawcross (Royal Navy) would become the new Commandant in July.
- (g) Construction of the gymnasium had started and was planned for completion in December/January.
- (h) He would try and arrange for Members to visit the base in the near future.
- (i) He would check that the lighting would be available for the firework evening again this year.

(d) Shropshire Council:

No report tabled.

11/58 Planning Applications:

A. No objections were raised to the following applications.

1. Meadow View, Muckleton Road - application for Lawful Development Certificate.
2. Meadowcroft, Shrewsbury Road – erection of a porch to front elevation.

11/59 Committee Reports:(a) Moat Committee:

A copy of the minutes from the Moat Committee meeting was distributed to all Members. No issues were raised.

(b) Local Joint Committee:

Mr. Kennedy gave a detailed report of the meeting which had taken place on Monday 13th. June when a number of grants has been approved. The total grant money available for the year was in the region of £30,000 and after payment of the approved grants there was still £20,000 available.

The next meeting was in Loppington Village Hall on Monday October 10th. Any application for grant aid would need to be sent in by early September.

11/60 Review of Unresolved Issues:

Please see attached paper.

11/61 Press Matters:

No matters to report.

11/62 Date and Time of next meeting:

The next meeting will be on July 12th. at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed _____ (Chairman) Date: